

DD/R-268-63

21 February 1963

MEMORANDUM FOR: Logistics Services Division

SUBJECT: Painting of Rooms 3E14, 3E24 and 3E30
Headquarters Building

1. It is requested that a work order be prepared for the painting of subject offices. Further, it is requested that this work be commenced on 4 March 1963, since the Deputy Director (Research) and other key personnel will not be requiring the use of their offices during this week.

2. The color required is the Port Blue, Plate No. 158.

3. Charges for this work order are to be processed against cost center 3260-1000-1000. This office is committing a total of \$300 for this purpose.

Signed

25X1A

Executive Assistant
Deputy Director (Research)

Distribution:

Orig & 1 - Addressee

1 - EA/DD/R

1 - LO/DD/R

1 - DD/R Subj

✓ 1 - DD/R Chrono

25X1A

DDR: [REDACTED] 4427:bb (21 Feb 63)

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**CENTRAL INTELLIGENCE AGENCY
OFFICIAL ROUTING SLIP**

TO	NAME AND ADDRESS	DATE	INITIALS
1	[REDACTED] 3 E 54		
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

I was worried by the apparently large number of clearances. However, discussion with Reber indicates it will be hard to keep below this unless DCI wishes to establish a hard policy such as 3 per agency. Could you discuss with [REDACTED] and see what his best approach, and what is NRO reaction to these clearances.

H. Scoville, Jr.

Copy of [REDACTED] is unnumbered and unclassified because it will be reproduced.

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FROM: NAME, ADDRESS AND PHONE NO.	DATE
DD/R	2/21/63

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